How to Login to OneUSG Connect:

1. Go to: https://my.georgiasouthern.edu (bookmark this link)
2. Login using your my.georgiasouthern username and password.
3. Click the “OneUSG Connect” link in the Human Resources tile on the bottom left.
4. Check the box next to ‘Remember my choice’ on the top left.
5. Click the Georgia Southern logo in the middle
6. That’s it!

Next Steps

- Check your personal information for accuracy.
- Check and verify your direct deposit information. Make updates as needed.

Training is Available

Short, one to three-minute training videos are available for managers and employees explaining how to do different activities in the system. Find these videos at http://jobs.georgiasouthern.edu/oneusg.

What about ADP?

You will receive your 2017 W-2 from ADP. Sign up in ADP for electronic delivery of your W-2 by Dec. 31st.

All employees will no longer use ADP/eTIME to submit or approve time. You will no longer sign up for benefits, update tax or personal information, or update direct deposit in ADP. You will, however, still have access to ADP for historical information like your past W-2s and pay statements.

If you have questions about OneUSG Connect, or need help getting information from ADP, please contact the Central Service Desk at 912-478-2287 or emailing helpdesk@georgiasouthern.edu, or by entering a ticket in MyTechHelp at http://mytechhelp.georgiasouthern.edu.